

# **Solutions Healthcare Management Group, LLC**

## **Privacy Policy**

Last modified: December 5, 2013

### **Introduction**

We respect your privacy and are committed to protecting it through our compliance with this policy. This policy describes the types of information we may collect from you or that you may provide when you visit the website <https://www.solutionshealthcare.com/> (our “Website”) and use our services, and our practices for collecting, using, maintaining, protecting and disclosing that information.

This policy applies to any information that we collect on the Website, including any information in any e-mails, posts, texts and other electronic messages between you and the Website and any information about you transferred to the Website from other websites or mobile or desktop applications. This policy does not apply to any information that we collect by any other means, including offline collection.

**Please read this policy carefully to understand our policies and practices regarding your information and how we will treat it. If you do not agree with our policies and practices, you can choose not to use our Website. By accessing or using our Website, you agree to this privacy policy. This policy may change from time to time. Your continued use of the Website after we make changes is deemed to be acceptance of those changes, so please check the policy periodically for updates.**

### **Information We Collect About You and How We Collect It**

We collect several types of information from and about users of our Website, including information by which you may be personally identified, such as name, postal address, e-mail address and telephone number, and information required for the payment of goods or services that you order from us, including credit card numbers, security codes and other financial information (“Personal Information”). The information we collect on or through our Website may include information that you provide by registering to use our Website, using our services, posting material, requesting further services or reporting a problem with our

Website. We will also retain records and copies of your correspondence (including e-mail addresses), if you contact us.

As you navigate through and interact with our Website, we may automatically collect certain traffic data and usage information to help us manage our content and improve your use of the Website. This may include information about your equipment, your IP address and your browsing actions and patterns when you visit our Website, including the referring and exit pages. The technologies that we use for this automatic data collection may include cookies that are stored on your computer and small embedded electronic files known as web beacons (also referred to as clear gifs, pixel tags and single-pixel gifs) on the Website that permit us to count users and obtain other related website statistics (for example, recording the popularity of certain website content and verifying system and server integrity).

We may obtain Personal Information and other data from integrated third party applications, programs and/or devices that you may elect to use in connection with the Website (“Programs”). You should review the third party privacy policies applicable to information transferred to us from Programs, since they may allow different or broader uses of that information than would be permitted by our privacy policy.

### **Tracking Information**

We do not collect Personal Information about your on-line activities over time and across third party websites or on-line services when you use our Website or services. Other parties will not be able to collect Personal Information about your on-line activities over time and across third party websites or on-line services when you use our Website or services.

### **How We Use Your Information**

We use information that we collect about you or that you provide to us, including any Personal Information, to present our Website and its contents to you, to provide you with information, products or services that you request from us and to fulfill any other purpose for which you provide the information. If you purchase products or services, we may transmit your Personal Information to payment processors. We may also use your Personal Information to notify you about changes to our Website or any products or services we offer or provide though it and to carry out our obligations and enforce our rights arising from any contracts entered into between you and us, including for billing and collection. We may also

use the information that you provide in any other way that we describe when you provide the information and for any other purpose with your consent.

### **Disclosure of Your Information**

We may convert or combine some Personal Information of users into de-identified or aggregated data that does not disclose any of the Personal Information of any individual user. We may disclose any such de-identified or aggregated data without restriction.

We may disclose Personal Information to our subsidiaries and affiliates and to any contractors, service providers and other third parties who need to know such information to support our permitted uses of Personal Information. We may disclose such Personal Information to a buyer or other successor to our business in the event of a sale of equity or assets, reorganization, merger or a similar corporate transaction.

Some of the information that we collect from cookies relates to your personal use of the Website and allows us to store information about your preferences, speed up your searches and recognize you when you return to our Website except as otherwise expressly provided in this policy, this information is not shared with third parties. Other information that we collect from cookies and web beacons is not tied to your personal information and enables us to estimate our audience size and usage patterns. This traffic data may be shared with third parties.

We may also disclose your Personal Information for any other purpose disclosed when the information is provided, and for any other purpose with your consent.

We may also disclose your Personal Information to comply with any court order, law or legal process, including to respond to any government or regulatory request and to enforce or apply our terms of use or terms of sale, including for billing and collection purposes, or if we believe disclosure is necessary or appropriate to protect the rights, property, or safety of our customers or others. This includes exchanging information with other companies and organizations for the purposes of fraud protection and credit risk reduction.

### **Social Media Sites and Widgets**

If you log onto the Website through Facebook or a similar social media site, certain information about you will be transferred to the Website, and the fact that you have logged onto the Website and some of that transferred information may be available to other users of the social media site. We will restrict access to any such transferred information about you to the extent required by the policies of any such social media site, but all transferred information will otherwise be subject to the terms of this policy.

You may be able to use social media widgets such as the Facebook Like button on the Website. These widgets will collect your IP address and identify which page you are visiting on the Website, and make your preference information available to third parties. The information collected by such widgets is controlled by third party privacy policies.

### **Choices About How We Use and Disclose Your Information**

You have certain choices regarding the Personal Information you provide to us. You can set your browser to refuse all or some browser cookies. If you disable or refuse cookies, some parts of the Website may then be inaccessible or not function properly.

If you do not wish to have your e-mail address/contact information used by us to promote our own or third parties' products or services, or if you do not want us to share your personal information with third parties for promotional purposes, such as delivering advertisements according to our advertisers' target-audience preferences, you can opt-out by sending us an e-mail stating your request to [support@solutionshealthcare.com](mailto:support@solutionshealthcare.com). For this opt-out to function, you must have your browser set to accept browser cookies. If we have sent you a promotional e-mail, you may send us a return e-mail asking to be omitted from future e-mail distributions. This opt out does not apply to information provided to us as a result of a product purchase, warranty registration, product service experience or other transactions.

### **Accessing and Correcting Your Information**

You can review and change your personal information by logging into the Website and visiting your account profile page.

You may also send us an e-mail at [support@solutionshealthcare.com](mailto:support@solutionshealthcare.com) to request access to, correct or delete any personal information that you have

provided to us. We cannot delete your personal information except by also deleting your user account. We may not accommodate a request to change information if we believe the change would violate any law or legal requirement or cause the information to be incorrect.

### **Children Under the Age of 13**

Our Website is not intended for children under 13 years of age, and no one under age 13 may provide any information to this Website. We do not knowingly collect personal information from children under 13. If you are under 13, do not use or provide any information on this Website, make any purchases through this Website, use any of the interactive or public comment features of this Website or provide any information about yourself to us, including your name, address, telephone number, e-mail address or any screen name or user name you may use. If we learn we have collected or received personal information from a child under 13 without verification of parental consent, we will delete that information. If you believe we might have any information from or about a child under 13, please contact us at [support@solutionshealthcare.com](mailto:support@solutionshealthcare.com).

### **Users Outside of the United States**

Our Website is hosted in the United States and our services are provided from the United States. It is possible that certain information will be stored on servers in multiple other countries on the "cloud" or other similar distributed hosting platforms. If you are a user accessing our Website or services from the European Union, Asia or any other region with laws governing personal data collection, use, and disclosure that differ from United States laws, please note that you are transferring your Personal Information outside your home jurisdiction, and that by providing your Personal Information you are consenting to the transfer of your Personal Information to the United States and other jurisdictions as indicated above, and to our use of your Personal Information in accordance with this policy.

### **Data Security**

We have implemented measures designed to secure your personal information from accidental loss and from unauthorized access, use, alteration and disclosure. All information that you provide to us is stored on our servers behind firewalls and certain Personal Information will be encrypted using secure socket layer (SSL) technology.

The safety and security of your information also depends on you. When we have given you (or where you have chosen) a password for access to certain parts of our Website, you are responsible for keeping this password confidential. We ask you not to share your password with anyone.

Unfortunately, the transmission of information over the Internet is not completely secure. Although we have implemented security measures that we think are adequate, we cannot guarantee the security of your Personal Information transmitted to our Website. Any transmission of Personal Information is at your own risk. We are not responsible for circumvention of any privacy settings or security measures contained on the Website.

### **Changes to Our Privacy Policy**

We post all changes we make to our privacy policy on this page. The date the privacy policy was last revised is identified at the top of the page. You are responsible for periodically visiting our Website and this privacy policy to check for any changes.

### **Contact Information**

To ask questions or comment about this privacy policy and our privacy practices, contact us at:

Solutions Healthcare Management  
5224 S. East Street, Indianapolis, Indiana 46227

or via our toll-free number:

1-888-688-4838